



Town of Hopkinton

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HOPKINTON PLANNING BOARD MINUTES MAY 13, 2014

Vice Chairman Timothy Britain opened the Hopkinton Planning Board meeting of Tuesday, May 13, 2014, beginning at 7:00 PM in the Hopkinton Town Hall. Members present: Celeste Hemingson, Cettie Connolly, Michael Wilkey and Alternate Rich Steele. Member absent: Chairman Bruce Ellsworth, Ex-Officio George Langwasser and Jane Bradstreet.

I. Review and adopt the Minutes and Notice of Decisions of February 11, March 18 and April 14, 2014.

Mrs. Hemingson, seconded by Mr. Steele, moved to **APPROVE** the Minutes of February 11, 2014 with a correction on page two, paragraph three, the word, "represented" is to be changed to "representative". Motion carried unanimously.

Mr. Wilkey, seconded by Mrs. Connolly, moved to **APPROVE** the Minutes of March 18, 2014 as presented. Motion carried unanimously.

Mrs. Hemingson, seconded by Mr. Wilkey, moved to **APPROVE** the Minutes of February 14, 2014 with a correction on page one, paragraph one, the word, "Tuesday" is to be changed to "Monday". A correction to page seven, paragraph nine by omitting the names in parenthesis. The sentence should read, "Motion carried unanimously." Motion to approve the Minutes of February 14, 2014 carried unanimously.

Review of Notice of Decisions was **DEFERRED** to the June 10, 2014 meeting.

II. Conceptual Consultations, if any.

There was no one from the public in attendance.

III. Other Business.

- a. **Appoint Officers** – Mrs. Hemingson, seconded by Mrs. Connolly, moved to **REAPPOINT** Bruce Ellsworth as Chairman and Timothy Britain as Vice Chairman.
- b. **Subdivision Regulations** – Members briefly reviewed a memorandum from Planning Director Karen Robertson outlining recommended revisions to the Subdivision Regulations. Following discussion, the Planning Board agreed that when possible they will review the recommended revisions at their regular scheduled meetings; otherwise, if needed, they will schedule additional meetings. The first meeting, Tuesday, June 10, 2014, will be to consider provisions requiring a restoration plan to accompany applications for subdivisions that require an Alteration and Terrain Permit or proposed new street and a provision that

Adopted: 6/10/2014

permits the construction of new streets only for subdivisions creating a minimum of four (4) lots.

IV. Adjournment.

Vice Chairman Britain declared the meeting **ADJOURNED** at 7:30 PM. The next regular scheduled meeting of the Hopkinton Planning Board is at 7:00 PM on Tuesday, June 10, 2014, at the Hopkinton Town Hall.

Karen L. Robertson
Planning Director